



# Guidelines

(How to bring out the best in our relationship)

1. Focus on having a good relationship. When your child sees that we have a good relationship, he/she will feel more comfortable.
2. Smile when you say goodbye to your child. It's normal to have mixed feelings about being apart all day but don't let your child know this, if you do your child will have more trouble separating.
3. Dress your child in play clothes. Please do not send your child to day care in "good clothes" and then get frustrated when he/she gets paint smeared on it.
4. Please leave loveys and/or any special toys at home. Label everything you bring from home. I can't always keep track of whose stuff is whose.
5. Your child won't be happy all the time. He/she has bad moods and bad days at home, and will have them here too. As long as your child is overall content don't overreact to minor incidents. If you are unhappy about something, talk to me.
6. Read the notes I send home, don't wait until the last minute to learn about any vacation, time-off, etc.
7. Stay on top of supplies. It's not fair to let your diapers run out and expect me to borrow from someone else's stash. Also keep track of whether the spare outfit you've left for your child is still the right size and in season.
8. Follow the fever policy before coming back to daycare, your child must have been fever-free, without medication, for at least 24-hours.
9. Keep an eye on the clock. I close at 5:00pm. Please do not arrive at 4:59 and linger for ten minutes. I have a family too and am eager to spend time with them.
10. Pay on time. Keep in mind, this is my business. Just like you go to work and put in your 40-hour work week and expect to get paid all of your wages and on time, the same is true for me.